

Guidance and application form for applying for exemption from Level 1

The 1st4sport Level 1 certificate in coaching angling is a vocational qualification that provides you with an opportunity to study and be assessed for both the practical and theoretical aspects of coaching angling. The knowledge gained will enable you to develop a basic understanding of safe, ethical and effective coaching in angling. The certificate qualifies you to deliver coaching activities, assisting more qualified coaches in the coaching of the skills and techniques of angling to adults and children.

Coaching angling, whether in an employed or voluntary capacity, is rewarding and a responsible role and as such it is important that any person wishing to become an angling coach fully understands what is expected from them and to ensure that they have the skills and qualities to coach at the level being applied for.

The Level 1 is the starting point for any person who wishes to apply to become an angling coach and provides an essential foundation to build upon for those embarking on a coaching pathway for the first time. However in some cases you may be able to apply for exemption from Level 1 and commence your coaching pathway at level 2 if you can demonstrate that you meet the prerequisites as outlined below.

Criteria (Prerequisites for the UKCC Level 2 CCA)

The criteria for each qualification are defined within the prerequisites of the qualification and in order to gain exemption from Level 1 you must meet the following three pre requisite:

- be a minimum of 17 years of age at registration but must be 18 years of age before you can be certificated
- hold another recognised coaching qualification at Level 1 or teaching award or similar accredited qualification. Recognition of Prior Learning (RPL) may be applied for in accordance with the CCA RPL Policy.
- have proven experience of angling in at least one context (coarse, sea or game angling)

Evidence required

In order to comply with the awarding body and the pre requisites for exemption you must be able to provide the following 3 pieces of evidence:-

1. Proof of age
2. Copy of any other recognised 1st4sport coaching qualification from another sport at Level 1 or a copy of any teaching awards/qualifications
3. Provide evidence of angling experience

If you can provide the 3 pieces of evidence required above you will be eligible to apply for exemption and proceed onto the Level 2. Complete section 1 and 2 of the attached form

If you are unable to meet the pre requisites for the Level 2 you must complete section 1 and 3 of the attached form.

Application Form

Section 1 (To be completed by all applicants)

TITLE		FIRST NAME		MIDDLE NAMES		SURNAME	
ADDRESS							
DOB			AGE				
CONTACT NUMBER							
E-MAIL							

Section 2 (To be completed only if you meet the Prerequisites)

Step 1	Pre requisites	Comments	Evidence Required	Ability to produce evidence
	You must be a minimum of 17 years of age at registration but must be 18 years of age before you can be certificated	There is no exception to the age criteria for this qualification and you must be at least 17 years of age at the time of being registered onto a course: however you cannot be certificated until the age of 18 or above.	Copy of Birth Certificate	

If you meet the criteria of Step 1 and are able to provide copy of birth certificate, proceed to Step 2

Step 2	Pre Requisites	Comments	Evidence Required	Ability to produce evidence
	Hold another recognised coaching qualification at Level 1 or teaching award or similar accredited qualification.	You must be able to provide a copy of any other recognised coaching qualification from another sport issued by 1 st 4sport or provide copies of any teaching awards or similar accredited qualification. If you are unable to do so your application cannot be considered and you must apply through the RPL process	Copy of a recognised coaching qualification or award, OR Copy of teaching award or similar accredited qualification	

If you meet the criteria of Step 2 and are able to provide copy of certificates proceed to Step 3

Step 3	Pre requisites	Comments	Evidence Required	Ability to produce evidence
	Have proven experience of angling in at least one context (coarse, sea or game angling)	You are not expected to be the world's best angler or even to know everything there is about angling. However you will have to be able to evidence that you have reasonable experience and knowledge of angling such as unhooking and safe handling of fish, being able to identify and use the appropriate tackle for the discipline and targeted species of fish etc.	Provide a brief outline of the following; <ul style="list-style-type: none"> ▪ How long have you been fishing for? ▪ What type of fishing do you do? For example competition/pleasure/discipline ▪ Where do you go fishing? ▪ Any achievements 	

If you meet the criteria of Step 1, 2 and 3 and can provide the evidence submit your application

Evidence checked by (Approved Centre USE ONLY)			
APPROVED SIGNATURE		DATE	

Section 3

If you are unable to meet the Prerequisites for the Level 2, complete Section 3

The following table outlines evidence that is required in order to apply for recognition of prior learning (RPL). You must provide as much information and evidence as possible to enable the Approved Centre to evaluate your application fairly and in line with the requirements of the qualification and awarding body. Your evidence must be within a 3 year period of currency at the time of applying: any evidence outside of the 3 year period will not be accepted. The responsibility of providing sufficient evidence is down to the applicant and the application will be assessed by a panel of 3 people on the evidence provided. Failure to supply sufficient evidence will result in your application being declined.

Step 1	Prerequisites	Comments	Evidence Required	Ability to produce evidence
	You must be a minimum of 17 years of age at registration but must be 18 years of age before you can be certificated	There is no exception to the age criteria for this qualification and you must be at least 17 years of age at the time of being registered onto a course, but you cannot be certificated until the age of 18 or above.	Copy of Birth Certificate	YES / NO
If you meet the criteria of Step 1 and are able to provide copy of birth certificate, proceed to Step 2				

Step 2	Prerequisites	Comments
	Hold another recognised coaching qualification at Level 1 or teaching award or similar accredited qualification.	<p>It is possible that you do not hold a recognised coaching qualification or teacher's award, and as such RPL allows you to provide evidence of your coaching experience to meet the requirements of this prerequisite using your past experience to be evidenced against the 6 specific pieces of evidence required 1-6 (below). For example you may work at a fishery and carry out the following duties:</p> <ul style="list-style-type: none"> ▪ Ensure the fishery is safe ▪ Organise competitions ▪ Demonstrate how to set up equipment properly ▪ Show people how to play and land fish safely ▪ Provide coaching to young people <p>Or you may be a member of a fishing club and carry out the following duties:</p> <ul style="list-style-type: none"> ▪ Assist in running club competitions ▪ Help to maintain a safe environment at the club waters ▪ Assist a qualified coach to run coaching activities ▪ Coach young people how to fish ▪ Assist in the planning of coaching activities <p>Please note you must provide sufficient evidence to support why you should be exempt from attending a Level 1 course and should be based upon coaching experience or attendance of specific courses that can be aligned to the 6 specific areas of evidence required.</p> <p>Candidates applying for RPL should not treat this route as an easy step to bypass the Level 1 and should be able to provide sufficient, quality and credible evidence to support this application.</p>

Evidence required to support RPL application

	Specific Evidence Require	Acceptable evidence
1	Evidence to support that you understand the principles of planning coaching activities in sport	Evidence is required for each of the specific areas 1-6 on the left in order to demonstrate that the level of knowledge and skills obtained by you match that of a qualified Level 1 coach. You can provide certificates of training or qualifications that map against the table of evidence required
2	Evidence to support that you understand the principles of conducting coaching activities in sport	
3	Evidence to support that you understand the principles of evaluating coaching activities in sport	
4	Evidence to support that you understand how to plan coaching activities in angling	
5	Evidence to support that you have conducted coaching activities in angling	

6	Evidence to support that you understand how to evaluate coaching activities in angling	on the left, or provide written detailed letters from any of the following, EA Officer, ADB Regional Officer, Qualified Coach, Club Official, School head teacher or other, which should clearly define dates, venues, session outline, number of people coached, age groups etc (Please note conducting one session does not constitute having sufficient evidence)
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Step 3	Prerequisites	Comments	Evidence Required	Ability to produce evidence
	Have proven experience of angling in at least one context (coarse, sea or game angling)	You are not expected to be the world's best angler or even to know everything there is about angling. However you will have to be able to evidence that you have reasonable experience and knowledge of angling such as unhooking and safe handling of fish, being able to identify and use the appropriate tackle for the discipline and targeted species of fish etc.	Provide a brief outline of the following; <ul style="list-style-type: none"> ▪ How long have you been fishing for? ▪ What type of fishing do you do? For example competition/pleasure/discipline ▪ Where do you go fishing? ▪ Any achievements 	
If you meet the criteria of Step 1, 2 and 3 and can provide the evidence submit your application				
Evidence checked by (Approved Centre use ONLY)				
APPROVED SIGNATURE		DATE		

Process for applying

Step 1

Complete the application form for exemption from level 1 and provide all the evidence to support your application. (you should provide photo copies and not originals of any certificates or additional supporting documentation)

Send all details to;

Angela Woodgates
Angling Development Board
Strelley Hall
Main Street
Strelley
Nottingham
NG8 6PE

Step 2

Your evidence will be reviewed by the approved centre to ensure that there is sufficient evidence to support your request for exemption from level 1. It may be necessary to seek clarification or further information from you.

Step 3

You will be formally notified if your application has been successful within 14 days of receipt of your application. If for any reason you have not been successful you will receive a formal notification as to the reasons why or you may action planned to provide any additional information to support your application.

Step 4

If you have been successful in obtaining exemption from level 1 you then may apply to attend a level 2 course.